

Bylaws of the Associate Members of cE3c

CHAPTER I

Affiliation and Identification

ARTICLE 1.

AFFILIATION

1. The Centre for Ecology, Evolution and Environmental Changes (cE3c) is located at the Faculty of Science of the University of Lisbon, Campo Grande, C2, 1749-016 Lisboa, Portugal, in the National Museum of Natural History and Science of the University of Lisbon (MUHNAC/ULisboa), Rua da Escola Politécnica 56/58, 1250-102 Lisboa, Portugal and in the University of Azores - Pico da Urze, Terceira, Portugal.
2. Out of the twelve cE3c research groups, nine are based at the Faculty of Science, University of Lisbon (FCUL/ULisboa); two groups are based at the University of Azores (UAc); and one group is based at the National Museum of Natural History and Science of the University of Lisbon (MUHNAC/ULisboa).

ARTICLE 2.

IDENTIFICATION

3. The term 'Associate Member' (AM) is defined in the cE3c regulation as all the PhD and Master students, as well as other research fellowships and grant holders with, at least, a graduation level.
4. The cE3c is organized in four thematic lines, which are: Conservation and Functional Ecology, Evolutionary Biology, Environmental Changes, Island Ecology and Environmental risks. Each of the four thematic lines of cE3c is represented by two AM: one head representative and one substitute representative. The head representatives and the substitute representatives have the same rights and duties, thus hereafter they are referred to as "representatives".

CHAPTER II

Objectives

ARTICLE 1.

GENERAL OBJECTIVES WITHIN cE3c

5. The representatives of the AM aim:
 - a. to **give a voice** to all **Associate Members** of the cE3c and take their problems and suggestions to the Executive Commission and the Scientific Council (SC), which is the cE3c executive organ;
 - b. to **gather** everyone with young spirit in a **creative group**, promoting the **interaction** among all members of the cE3c;
 - c. to **coordinate** the interests of all AM of the cE3c;
 - d. to promote the proactive participation in the **organization** of the **annual Scientific meeting of cE3c**.

ARTICLE 2.

SCIENTIFIC COUNCIL

6. The representatives are entitled to **four votes** in the SC, one per representative, i.e. **one per thematic line**.
7. One representative per thematic line should **always be present** in the SC. If both head and substitute representatives cannot attend the SC, **a justification should be given** to the cE3c secretariat before the SC is held and the **vote should be delegated** to another representative present in the SC.
8. The representatives are responsible for presenting all AM issues and concerns for discussion in the SC.
9. The representatives are responsible for making sure the relevant topics discussed in the SC reach all AM. Therefore, the presentation and the approved protocol of the SC should be distributed to all AM.

ARTICLE 3.

MEETINGS

10. General meetings should be held in the beginning and end of each academic year and every time there is a pressing topic to be discussed. Following each general meeting, a meeting summary will be handed over to all AM.
11. General meetings should be accompanied by a pre and post meeting of the representatives of the AM.
12. The representatives of the AM should meet on a regular basis, according to the needs of the AM.

ARTICLE 4.

cE3c ANNUAL MEETING

13. The AM have the right to participate in the organization of the cE3c Annual Meeting.
14. The extension of this participation depends on what is concerted each academic year by all AM during the general meeting and needs to be in accordance with the senior member responsible for the organization of the cE3c annual meeting.
15. The representatives of the AM should promote and encourage the participation of the AM in the organization of the cE3c annual meeting, which includes defining the AMs involved in the organization.

ARTICLE 5.

DISCLOSURE

16. The main communication lines are described below. However, there are other possible lines of communication that will be announced on the website, if applicable.
 - a. cE3c Website: <http://ce3c.ciencias.ulisboa.pt/about/juniors.php>
 - b. Closed Facebook group: "CE3C Associate Members"
 - c. Mailing list: The mailing list of all AM should be updated annually

CHAPTER III

Elections

ARTICLE 1.

TERM OF OFFICE

17. Each mandate starts in the beginning of each academic year and lasts one full year.

ARTICLE 2.

ELECTION OF THE REPRESENTATIVES OF THE AM

18. Elections are held in the beginning of each academic year during the general meeting, which is to be held 30 days after the official beginning of the new academic year.
19. During the academic year any representative can be dismissed from office by a two third majority vote, after which a new representative needs to be elected immediately.

ARTICLE 3.

ELIGIBILITY

20. Any member of the AM is eligible. Although the volunteering principle should prevail, the existence of eight representatives is mandatory: four effective representatives, and four substitute representatives.
21. Two members are elected per thematic line, one head representative and one substitute representative, which gives a total of four representatives and four substitutes. The representatives belonging to different groups within the same thematic line will have priority over representatives belonging to the same group within the same thematic line.
22. The head representatives and the substitute representatives have the same rights and duties.

CHAPTER IV
Working Groups

ARTICLE 1.

DEFINITION

23. A working group is any group created by any AM with the aim of bringing cE3c members together by creating networks and/or promoting activities.

ARTICLE 2.

RESPONSIBILITIES

24. In the beginning of the academic year, one representative of each working group should meet with the representatives of the AM to inform what are the annual objectives of the group as well as any needs/problems they are facing.
25. This person should also briefly present the working group in the General Meeting.

Lisbon, the 25th of May 2016,

The representatives of the AM for the academic year 2015/2016